

Kora Band By-Laws

Article I

NAME:

The name of this organization shall be KORA SHRINE TEMPLE BAND, A.A.O.N.M.S. of Lewiston, Maine.

Article II

OBJECT:

The object of the band shall be to:

1. Provide a well rehearsed and disciplined Band to assist in the work of KORA Shrine Temple.
2. Furnish music for Shrine gatherings and such other appearances as may be consistent with the nature and purpose of the Shrine, subject to approval by the Potentate.
3. Promote good fellowship among the members of the Band and improve the musical ability of the organization.

Article III

MEMBERSHIP:

There shall be three (3) classes of membership in KORA Shrine Temple Band as follows:

1. **Regular Members:** Nobles of KORA Shrine Temple in good standing who shall have the power to vote. The Board of Directors may make assessments to members as deemed necessary by budgetary requirements. (amended 3/7/2002)
2. **Life Members:** Nobles of KORA Band in good standing who become inactive and who have served the Band in a manner to warrant such membership, may be elected to NON-VOTING Life Membership.
3. **Honorary Members:** Non-Band Shrine members in good standing in their respective Temples who have served the Shrine or KORA Band in a manner to warrant such membership may be elected to NON-VOTING Honorary Membership.

Article IV

ELECTION TO MEMBERSHIP:

Membership in the above three classes shall be recommended by the Board of Directors, and elected by a majority vote of Regular Members at a business meeting of the Band. All prospective Regular Members shall serve a probationary period of one (1) year and shall prove their knowledge of the contents of these By-Laws by signing the Secretary's minutes of the meeting at which they were elected.

Article V

WITHDRAWAL FROM MEMBERSHIP:

Any regular Member may withdraw from membership at any time upon written notice to the Band Secretary, and by turning in to the Quartermaster his freshly cleaned and pressed uniform and any other Band property which may be in his possession.

Regular Members leaving the area for thirty (30) days or longer must notify the Band Secretary of his departure, forwarding address and expected date of return.

Article VI

REINSTATEMENT TO MEMBERSHIP:

Any Regular Member dropped for non-payment of dues or for any other reason, having attained good standing in the Temple may be reinstated in the Band by approval of the Board of Directors.

Article VII

MEETINGS:

1. The Annual Meeting of the Band shall be held at KORA Shrine Temple on the first rehearsal date after the Annual Meeting of KORA Shrine Temple in January or if joint with other Temple Units, the date and time to be set by KORA Shrine Temple.
2. A regular business meeting shall be held at each rehearsal about mid-way into the rehearsal period.
3. If a special meeting is required for Band business, the Board of Directors shall give written notice to all Regular Members five (5) days prior to such a meeting.
4. A quorum shall consist of 30 % of the roster of Regular Band Members.
5. Robert's Rules of Order, Revised, shall govern all meetings, where such rules do not conflict with the By-laws of KORA Shrine Temple Band.
6. The Board of Directors shall meet at least quarterly or subject to call by the Band President. A quorum shall consist of four (4) Board members.

Article VIII

REHEARSALS:

1. Band rehearsal shall be held on the First and Third Thursday evenings of each month, at 7:30 p.m. unless otherwise determined by the Band Director or the Board of Directors.
2. With the exception of occasional male guests of Regular Members, no person shall attend regular rehearsals of the Band unless they are potentially eligible for Band membership. (Shrine, Commandery, or Consistory)
3. In case of inclement weather, rehearsals may be canceled by the Band Manager utilizing a timely telephone network.
4. Members of the Band unable to attend rehearsal, ceremonial, parades or other public activity of the Band shall give timely notice to a Band Officer so that a substitute may be obtained to maintain proper instrumentation.
5. Continued absence from rehearsals and activities without excuse satisfactory to the Board of Directors is sufficient cause for expulsion from Band membership.
6. Absence from rehearsal of pending programs is sufficient cause for not being allowed to play in a performance.

Article IX

ELECTIVE OFFICERS AND BOARD:

The officers shall be Regular Members of KORA Shrine Temple Band elected at the Annual Meeting in January. A nominating committee of three (3) Band Members shall be appointed to prepare a list of officers to be presented at the next Annual Meeting of the Band consisting of:

1. **President:** who shall preside at all meetings of the Band and shall be Chairman of the Board of Directors.
2. **Vice President:** who shall preside and perform the duties of the President in his absence. He shall be Chairman of the Entertainment Committee.
3. **Secretary:** who shall keep the minutes of all Band and Board of Directors meetings. He shall keep the Band roster current, and shall mail notices to Regular Members of Band rehearsals and functions. He shall maintain a current telephone roster and network for economical and speedy notification of all Regular Members of changes in plans.
4. **Treasurer:** who shall receive and disburse all funds as approved by the Board of Directors. A current financial report shall be submitted at the Annual Meeting or at any other appropriate times
5. **Manager:** who shall all details necessary to assure a representative Band at all engagements. He shall formulate logistics, plans for transportation, housing, feeding, and intra-band and intra-Temple communications which KORA Shrine Temple Band may attend.

Article X

APPOINTIVE OFFICERS:

1. The Band Director shall be appointed by the Potentate. The Board of Directors are authorized to confer with the Potentate in reference to this appointment. The Band Director shall conduct the regular rehearsals and concerts of the Band, select new numbers for the Band library, select programs, recommend other appointed officers and shall act as contact officer with the Potentate and Divan in connection with musical functions of the Band. He shall have full authority over the Band at all rehearsals and concerts when under his direction.
2. The Assistant Band Director shall be appointed by the Board of Directors upon the recommendation of the Director, subject to the approval by the Potentate, and shall perform the duties of the Director in event of his absence. He shall also be Chairman of the committee for recruiting new Band members.
3. The Librarian shall be appointed by the Board of Directors on recommendation of the Director. He shall have charge of all music.
4. The Drum Major shall be appointed by the Board of Directors on recommendation of the Director. He will lead the Band in all street parades.
5. The Assistant Band Manager shall be appointed by the President, with the approval of the Board of Directors. In addition to assisting the Manager in his duties he will be responsible for all ticket sales and publicity for Band functions. He will be responsible for refreshments on Band trips, and following performances or rehearsals.
6. The Quartermaster shall be appointed by the Board of Directors and will be responsible for maintaining all uniforms and other Band property with the exception of instruments (see Article XI, par. 5). He shall be responsible to the Manager.
7. The Master at Arms shall be appointed by the Board of Directors. He shall maintain order, check attendance at rehearsals, concerts, and other Band functions and assist the other appointive officers, particularly the Quartermaster.
8. The Scribe shall be appointed by the Board of Directors. He shall prepare articles on the Band for each KORA SANDS, maintain contact with the Shrine Bandmasters and Bandsmen Association of North America, and arrange for printing of Band publications.
9. The Band Aides shall assist all band members whenever required, assist in loading and unloading of equipment during Band travel. They will not be required to handle instrument unless asked by the musician.

Article XI

MANAGEMENT:

The management of the Band shall be under the control of the Board of Directors.

1. The Board of Directors shall have the authority to make rules and regulations for attendance at meetings, rehearsals, and engagements of the Band.
2. The Board of Directors shall have the power to consider and act on complaints by or against any Member, and shall have the power to call before it Members or persons interested in any controversy arising in the membership. The action of the Board of Directors shall be final in the determination of any such matter. However, a member may appeal in accordance with Shrine law to the Potentate.
3. The Director, any member of the Board of Directors, the Drum Major, and the Master at Arms shall all have the authority to discipline and regulate the conduct of the Members of the Band.
4. The Band and all committees and officers acting in it shall at all times be under the supervision, control and direction of the Potentate of KORA Shrine Temple, notwithstanding any clause or provision stated herein.
5. It shall be the responsibility of each Band member to see that his instruments (especially basses and drums) are either hand carried or made available to the Band Aide for loading on the bus at all Band functions.

Article XII

AMENDMENTS TO THE BY-LAWS:

The By-Laws may be amended at any regular meeting of the KORA Shrine Temple Band by a majority vote of the Regular Members present and voting, providing such amendments have been presented and read at the previous regular meeting. Any amendment shall become effective as soon as approved by the Potentate of KORA Shrine Temple.